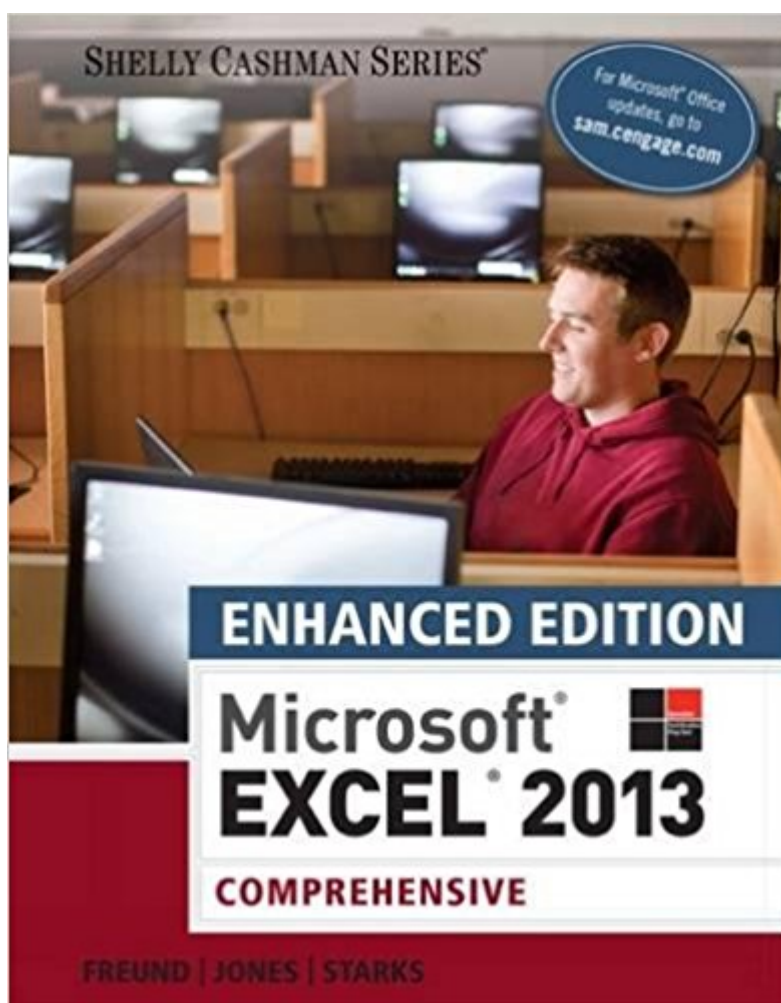


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Enhanced Microsoft Excel 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions)



NOTE:~ This book DOES NOT contain an Access Code. Introduce students to the latest advantages that Microsoft Excel has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of students. **ENHANCED MICROSOFT EXCEL 2013: COMPREHENSIVE** continues this history of innovation with enhanced pedagogy to accommodate the varied learning styles of today's students. New features are specifically designed to engage students, improve retention, and prepare them for future success. A trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Excel 2013 through experimentation, critical thought, and personalization. New labs integrate cloud and web technologies with Excel while other enhancements ensure this Shelly Cashman Series book delivers the most effective Excel introduction for your students.

Series: Microsoft Office 2013 Enhanced Editions

Paperback: 215 pages

Publisher: Course Technology; 1 edition (April 15, 2015)

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Product Dimensions: 10.8 x 8.4 x 1.3 inches

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Steven M. Freund attended the University of Central Florida and serves as a leader instructor of various Microsoft Office, computer concepts, programming, and Internet technology courses throughout Central Florida. An integral author for the successful Shelly Cashman Series since 2001, he has presented at the annual customer conference, the Shelly Cashman Series Institute, as well as other customer events. Mr. Freund has co-authored multiple editions of DISCOVERING COMPUTERS, Mozilla Firefox, Windows Internet Explorer, Windows, Office, and Dreamweaver books. He has also written numerous successful instructor supplements. Mali B. Jones has more than 20 years of editorial, instructional and support experience in the field of computer and information technology. She has been associated with the Shelly Cashman Series for nearly 10 years, providing editorial, authoring, and product management services. Joy L. Starks is a Professor

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